

APPENDIX A

A&WMA STUDENT CHAPTER AWARD

The A&WMA Student Chapter Award is to recognize outstanding achievement by a student chapter. There are three categories of award based on the student population of the institution. Awards are made annually based on a report filed by the Student Chapter. The award consists of a plaque, plus formal recognition at the Annual Meeting and in Association publications.

Criteria

The criteria and scoring system for the award are provided below. Note: There is no need for the Student Chapter to calculate its points – the judges are responsible for the calculations.

Category/Activity	Points	Maximum Score
A. MEMBERSHIP		10
1. Fully subsidized members		0
2. Partially subsidized*	(1 - fraction of subsidy) * (no. members)	
3. Un-subsidized	1/member	
B. MEMBERSHIP GROWTH		10
1. New members	(% of previous year)/10	10
C. MEETINGS		
1. Professional	1/meeting	8
2. Social	1/meeting	4
3. Average attendance at meetings	(% of membership)/10	10

Category/Activity	Points	Maximum Score
D. ACTIVITIES		
Activity		
1. Member services	(5 pts/activity)	20
2. Community services	(6 pts/activity)	18
3. Short courses	(2 pts/hour)	16
4. Competition	(4 pts/participant)	16
5. Field trips	(6 pts/trip)	12
6. Joint chapter interactions	(6 pts/activity)	12
7. Public relations	(2 pts/article)	8
8. Fund raising	(2 pts/event or 1 pt/\$100)	8
9. Other**		5 each

* Example calculation
\$5 of \$25 dues for 15 members

$(1 - .20)(15) = 12$ points but maximum is 10, so 10 points are awarded

** Other activities that do not fall under one of the above categories. The judges may, at their discretion, place “other” activities in a more appropriate activity. The “other” category may not be used to garner additional points.

Examples of activities in each category are:

Member services: newsletter, resume book, sweat shirt sale that does not make a profit

Community services: Girl Scout Water Merit Badge workshop, 8th grade poster contest, serve at a soup kitchen

Short courses: air pollution seminar to cover topics not taught in regular courses, engineering economics short course

Competition: participation in a design contest, participation in a poster contest such as that held at the annual meeting, participation in an essay contest

Field trips: travel to on-campus or off-campus site that has environmental significance, e.g. power plant, sanitary landfill, recycling center

Joint Chapter attend local chapter or section meeting, invite local or section chapter

- members to chapter meeting, annual banquet, joint office meeting
- Public relations: documented media coverage of events including student newspaper, chapter and section newsletters, alumni news, college newsletters, radio/TV interviews, etc.
- Fund raising: number of fund raising events and dollars raised
- Other: pot luck dinners, golf outings, etc.

Procedures

Each student chapter is required to submit to A&WMA headquarters, not later than 17 MARCH each year, 1 copy of an annual report of their activities (See Appendix F). *Note: A 2nd copy should be sent to the Chair of the sponsoring Section/Chapter by 17 MARCH.* The annual report, along with attachments, may be emailed to sspratt@awma.org or mailed to:

Education Council Liaison
A&WMA
One Gateway Center, 3rd Floor
420 F. Duquesne Boulevard
Pittsburgh, PA 15222

Please note that there is no need to provide your calculation of the points to the judges. The Chair of the Education Council shall appoint a committee of at least three individuals to review, calculate the points, and select a winner in each of three categories.

The Student Chapter Annual Report shall consist of a summary report form provided by A&WMA Headquarters that records the data required for computation of the criteria score and any supporting documentation the student chapter wishes to submit (e.g. newsletters, resume books, news clippings, photos, etc.)

A&WMA Headquarters will verify the membership information, categorize the reports by institution size, and forward the data to the judges. The judges will rank the schools for the award and, by conference call, select winners not later than 7 April. The winners will be announced at the Annual Meeting Student Awards Ceremony and in *EM*.

Winning Chapters will also receive:

- 1st Place- \$200 voucher for Association logo or Online Library merchandise*
- 2nd Place- \$100 voucher for Association logo or Online Library merchandise*
- 3rd Place- \$ 50 voucher for Association logo or Online Library merchandise*